

WOLVERHAMPTON CCG

GOVERNING BODY
23 MAY 2017

TITLE OF REPORT:	Appointment of Secondary Care Consultant
AUTHOR(s) OF REPORT:	Peter McKenzie, Corporate Operations Manager
MANAGEMENT LEAD:	Peter McKenzie, Corporate Operations Manager
PURPOSE OF REPORT:	To advise the Governing Body that, following a recruitment process, Mr Amarbaj Chandock has been appointed to the position of Secondary Care Consultant
ACTION REQUIRED:	<input checked="" type="checkbox"/> Decision <input checked="" type="checkbox"/> Assurance
PUBLIC OR PRIVATE:	This Report is intended for the public domain.
KEY POINTS:	<ul style="list-style-type: none"> • Following Mr Tony Fox's resignation in August 2016 a recruitment exercise was undertaken to identify a new Secondary Care Consultant • Interviews were conducted by the Accountable Officer, Lay Member for Finance and Performance and the former Governing Body Chair. • Mr Amarbaj Chandock, Consultant Gynaecologist at Heart of England Foundation Trust has been appointed following the interview process.
RECOMMENDATION:	To agree the appointment of Mr Amarbaj Chandock as the Secondary Care Consultant on the Governing Body
LINK TO BOARD ASSURANCE FRAMEWORK AIMS & OBJECTIVES:	
3. System effectiveness delivered within our financial envelope	<p><u>Continue to meet our Statutory Duties and responsibilities</u> The Secondary Care Consultant is a statutory requirement for the CCG's Governing Body to be fully constituted.</p>



1. BACKGROUND AND CURRENT SITUATION

- 1.1. Following the resignation of Mr Tony Fox in August 2016, there has been a vacancy for the role of Secondary Care Consultant. It is a statutory requirement for the CCG to have a Secondary Care Consultant on the Governing Body.
- 1.2. To be eligible for the role, applicants must be either a current or recently retired consultant in a secondary care setting. Consultants from organisations that the CCG has a major contract with are not eligible for appointment.

2. RECRUITMENT PROCESS

- 2.1. The role was advertised nationally on the NHS Jobs in line with the CCG's recruitment processes and candidates were shortlisted for interviews, which took place in February 2017. The interview panel consisted of the Accountable Officer, the Lay Member for Finance and Performance and the former Governing Body Chair.
- 2.2. Following the conclusion of the interview process, the panel unanimously decided to offer the post to Amarbaj Chandock, Consultant Gynaecologist at Heart of England Foundation Trust. Amarbaj is an experienced consultant who is a lead for gynaecological cancers at Heart of England and also has commissioning experience as secondary care consultant at NHS Bury CCG.
- 2.3. Following the successful completion of the pre-employment checks, Amarbaj can be appointed to the role and join the Governing Body. In line with the responsibilities undertaken by his predecessor, he will also be appointed as a member of the Quality and Safety and Remuneration committees of the Governing Body.

3. CLINICAL VIEW

- 3.1. Not applicable.

4. PATIENT AND PUBLIC VIEW

- 4.1. Not applicable.

5. KEY RISKS AND MITIGATIONS

- 5.1. There are no risks associated with this report. Appointing a Secondary Care Consultant mitigates risks associated with the on-going make-up of the Governing Body.



6. IMPACT ASSESSMENT

Financial and Resource Implications

6.1. There are no financial implications as the post is an established and funded role.

Quality and Safety Implications

6.2. There are no Quality and Safety implications arising from this report.

Equality Implications

6.3. There are no Equality implications arising from this report.

Legal and Policy Implications

6.4. The requirement to have a Secondary Care consultant on the Governing Body is set out in the National Health Service (Clinical Commissioning Groups) Regulations 2012.

Name Peter McKenzie
Job Title Corporate Operations Manager
Date: May 2017



REPORT SIGN-OFF CHECKLIST

This section must be completed before the report is submitted to the Admin team. If any of these steps are not applicable please indicate, do not leave blank.

	Details/ Name	Date
Clinical View	N/a	
Public/ Patient View	N/a	
Finance Implications discussed with Finance Team	N/a	
Quality Implications discussed with Quality and Risk Team	N/a	
Equality Implications discussed with CSU Equality and Inclusion Service	N/a	
Information Governance implications discussed with IG Support Officer	N/a	
Legal/ Policy implications discussed with Corporate Operations Manager	N/a	
Other Implications (Medicines management, estates, HR, IM&T etc.)	N/a	
Any relevant data requirements discussed with CSU Business Intelligence	N/a	
Signed off by Report Owner (Must be completed)	Peter McKenzie	11/05/2017

